**DEPARTMENT:** Med / Surg

**SECTION / UNIT:**  Patient Activity

**POSITION TITLE:**  Hospital Swing Bed or Acute Patient Activity Volunteer

**SUPERVISOR:**  Patient Care Coordinator

**REPORTING PROCEDURES**: Report to the Patient Care Coordinator. Report known absences or vacations as early as possible.

**LOCATION:** Patient Care Coordinator office, patient rooms

**TIMES:** Approved times volunteer is available.

**THIS POSITION INTERACTS**

**WITH THE FOLLOWING**

**AGE GROUPS:** Child, Adult, and Geriatric

**PURPOSE:** To assist patients with activities to enhance their independence.

**PRIMARY DUTIES:** One-on-one interaction with patients, involving daily activities such as: playing cards, working puzzles, reading, visiting, presenting an activity, etc.

**ALTERNATIVE WORK AREA:** Patient rooms

**SKILLS REQUIRED:** 1. Ability to adhere to confidentiality standards

2**.** Ability to follow proper infection control procedures

3. Familiarity with hospital emergency codes

4. Communication skills

5. Dependability / flexibility

6. Work effectively with others

**PHYSICAL DEMANDS:** Standing, sitting, walking, light lifting, pushing.

**EXPETATIONS:** Confidentiality, professional behavior, adhere to dress code policy, demonstrate a responsible, friendly attitude

**You are not expected to do ANY hands on care with a patient.**

You **are** expected to notify nursing staff of any and all patient needs, i.e. transfers, feeding, repositioning, toileting, etc.

**EQUIPMENT USED:** Activity cart supplies, wheelchairs, bedside alarms and call buttons

**TRAINING REQUIREMENTS:** Volunteer orientation, Patient Activity training with Patient Care Coordinator

**BENEFITS OF PLACEMENT:** The opportunity to assist and interact with patients.